

## **Registration Policy**

### **1. Introduction**

This document describes the registration policy for the 2021 edition of the Marathon Beneva de Montréal. The term "Participant" refers to a person who has registered for one of the events of the Marathon Beneva de Montréal, the term "Event" refers to the Marathon Beneva de Montréal and the term "Organization" refers to the team of Événements GPCQM, operator of the Marathon Beneva de Montréal.

By registering for the Event, the Participant acknowledges having read this policy and having accepted its content. In the event that a Participant is a minor, the parent or legal guardian acknowledges having read and agreed to this policy.

In the event of a discrepancy between the English and French texts of this policy or in the event of a dispute, the French text shall apply.

If you have any questions or require additional information related to this policy, please contact us at [info@mtlmarathon.com](mailto:info@mtlmarathon.com).

This policy was last updated on April 30, 2021.

### **2. Registration**

Registration for the Event is done exclusively via the Race Roster registration platform. A Participant who has not duly registered for the Event via the platform will be disqualified and will not be able to take part in the Event. It is not permitted to transfer participation in the Event to another Participant without using the registration platform to do so. For more details, please see section 4.

### **3. Bibs pick-up**

Bib pick-up will take place prior to your race day at the Expo-Marathon. No bibs can be picked up on the morning of your event.

### **4. Deadline dates**

The deadline for online registration for all the races is September 19. The deadline for changes and transfers is September 1st.

These deadlines are subject to change without notice by the Organization, regardless of the reason for this decision (races is full, limited event capacity, etc.). The Organization encourages you to register as soon as possible.

### **5. Transfer of registration to another individual**

The Organization accepts registration transfers between Participants provided that the transfer is made before the transfer deadline and that the transfer is made via the Race Roster registration platform. For any registration transfer request, an administration fee of \$12 (plus taxes and transaction fees) will be charged to the new Participant only. It is not possible to transfer your registration and change your event in the same transaction. In this case, you will have to make a registration transfer request and then a change of event request.

## **6. Change of race**

The Organization accepts race changes (e.g. from 10 km to 5 km) provided that the change is made before the deadline and that the event to which the change is desired has not reached capacity.

For all event change requests, a \$12 administration fee (plus taxes and transaction fees) will be charged to the Participant. In addition, the Participant will be required to pay any difference between the price originally paid and the price of the new event at the time of transfer. In the event that the price of the new event is less than the price of the original event, no refund will be made and the \$12 administration fee (plus taxes and transaction fees) will be charged.

## **7. Deferral of registration**

It is not possible to defer registration to a future year, except in the case of a cancellation of the event in regard to COVID-19.

## **8. Reimbursement**

Registrations are not refundable except in the situations explicitly provided for in points 9 and 10.

The Organization is not responsible for errors made by the Participant when registering (e.g. wrong choice of event). The error can be corrected through the procedures already in place (e.g. change of event). In this case, the applicable fees will be charged.

## **9. Cancellation of the event**

In the event of a complete cancellation of the Event due to COVID-19, the Organization will offer Participants two options:

1 - A refund of the registration fee, excluding the processing fee. The processing fee is the fee charged by the Race Roster registration platform directly collected by Race Roster and is not refundable. The amount of this fee is indicated directly on your invoice and is variable depending on the total amount of your invoice.

2 - A deferral of the registration to the 2022 edition of the Event at no cost.

In the event that the Organization has to modify certain aspects of the Event (e.g. wave departure) due to the requirements of any regulatory body (Regional Public Health Department, City of Montreal, etc.), the Organization will not accept any request for a full or partial refund. Only complete cancellation of the Event due to COVID-19 will result in refunds.

In the event of a complete or partial cancellation of the Event for any other reason (e.g. hazardous weather conditions), no refunds will be issued.

## **10. COVID-19**

As stated in Section 9, in the event of cancellation of the Event due to COVID-19, the Organization will offer Participants two options:

1 - A refund of the registration fee, excluding the processing fee. The processing fee is the fee charged and collected by the Race Roster and is not refundable. The amount of this fee is shown directly on your invoice and varies depending on the total amount of your invoice.

2 - A deferral of registration for the same race in the 2022 edition of the Event at no cost.

In the event that a Participant is unable to participate in the Event due to COVID-19 (mandatory isolation, positive COVID test, etc.), upon presentation of supporting documentation, the Organization will refund the registration fee, excluding the processing fee.

A Participant who shows symptoms of COVID-19 must not attend the Event. In this case, proof of testing performed within 48 hours of the Event must be presented to the Organization to obtain a refund of the registration fee, excluding the processing fee.

## **11. Insurance offered by FanShield**

The Organization offers the Participant the option of purchasing cancellation insurance from FanShield. This insurance covers certain situations that would prevent a Participant from taking part in the Event. Details of these situations can be found [here](#).

In the event of cancellation of the Event by the Organization, this insurance is not applicable. This insurance covers only the situations where the participant is not able to take part in the Event. In addition, in the event of a complete cancellation of the Event, this insurance is non-refundable. Like the processing fee, the fee is collected directly by FanShield. As such, the Organization cannot reimburse sums that it did not collect.

## **11. Results**

The results of the events will be available in real time during the weekend of the Event. Details will be announced at a later date.

## **12. Disqualification (DSQ)**

The Organization reserves the right to disqualify any Participant for the following reasons:

- Participant running under an identity that is not his/her own
- Non-compliance with the sporting rules of the Event
- For any dangerous or unsportsmanlike behavior
- For any disrespectful behavior towards other participants, volunteers or employees of the organization

- For any other reason at the discretion of the Organization or the stewards

In case of disqualification, the Participant will have to leave the Event immediately, will not be reimbursed and will have no result. The decision to disqualify is final and without appeal. It is important to note that a disqualification is different from a participant who abandons (commonly known as DNF [Did not finish]) for medical reasons, failure to meet time limits or for other reasons that cause him/her to abandon the event of his/her own decision.

### **13. Time limit**

In order to guarantee the safety of each participant, a time limit is imposed during each race of the Event. The time limit for each race is indicated on the web page dedicated to each race. A Participant who is unable to keep up with the minimum pace required to meet the time limit will be given the mention of abandonment (DNF).

The Participant will then be invited to return to the finish site with the sweep vehicle. In the event that a Participant does not wish to be escorted to the finish site, he/she acknowledges that he/she is no longer part of the Event and releases the Organization from any responsibility. A Participant who would continue to follow the course will have to do so while respecting the rules of the road (walk on the sidewalk, respect traffic lights, etc.) and without support from the Organization (refreshment stands will be closed, signs will be removed, etc.).

### **14. Event capacity**

The total capacity of the Event, and therefore of each race, is defined according to a multitude of criteria in order to allow each Participant to live a safe and memorable experience. The Organization encourages you to register as soon as possible.

In the case where the capacity of the Event has to be reduced due to new guidelines in relation to the COVID-19 and the new capacity is lower than the number of registrations already registered, the Organization reserves the right to unregister and refund Participants in order to respect the new capacity limit. In this event, the process would follow the following steps in order until the capacity limit is reached :

1. Offer all Participants in the race that has exceeded the established maximum capacity the option to transfer to another race in the Event that has not reached its capacity.
2. To offer participants of the race that has exceeded the established maximum capacity the option of a refund of the registration fee, excluding the transaction fee.
3. Based on the order of registration of participants, the first registrants will be given priority. Participants in excess will be refunded the amount of the registration, excluding transaction fees.

The Organization recognizes that this scenario is far from ideal. However, despite all the work done in advance, the developments surrounding the COVID-19 remain unpredictable. The Organization prefers to be transparent on this matter and is committed to doing its utmost to prevent this scenario from occurring.

### **15. Modification to the registration policy**

The Organization reserves the right to change this registration policy without notice.

